

Town of Canterbury
Selectmen's Meeting
August, 19, 2013

Selectmen Present: Bob Steenson
Tyson Miller
Cheryl Gordon

The meeting was called to order at 6:03 PM.

Conservation Commission Chair Kelly Short attended the meeting to discuss the on-going monitoring of town held conservation easements. Kelly stated that the CCC needs to get a baseline assessment of each property complete and create a data base of the easements and property conditions for the annual monitoring. The CCC received 2 proposals to complete this work and recommended going with the lowest bid submitted by Kane Conservation. Kelly stated that they want to get the baseline and any problems found will be documented. A general discussion was held on placing the easements in the property files and also noted in the database.

Kelly submitted the contract with Kane Conservation. The Selectmen reviewed the contract and changed the payment schedule from net 10 to net 30. Bob made a motion to execute the contract with Kane Conservation for Conservation monitoring. Tyson seconded the motion. All in favor by roll call, motion carried.

A brief discussion was held on the intersection of Morrill Road and Kimball Pond Road. Tyson reported that on September 27th a meeting will be held with the State of NH – Department of Transportation to review the project.

Kelly updated the Board on an on-going discussion with the Posselts about having a Conservation Easement on their property. Kelly will further check into this and report back to the Selectmen.

The Board thanked Kelly for attending.

Road Agent Jim Sawicki, Fire Chief Pete Angwin and Deputy Chief Jon Camire attended the meeting.

Bob updated Jim, Pete and Jon the proposed widening of Route 106 to 6 lanes. Tyson reported that he spoke with George Sauderson of the Loudon Planning Board regarding the possibility of traffic lights being installed at the intersection of Route 106, Village Road and Chichester Road.

Jim updated the Selectmen on his pavement schedule for Shaker Road, Morrill Road, Riverland, Pickard Road and the Library parking lot. Once those projects are complete, he will start the Maple Grove Cemetery paving.

Pete submitted a copy of the Town of Canterbury Emergency Plan. The Board thanked Pete for all the work he put into the project. Bob made a motion to adopt the Town of Canterbury Operational Emergency Plan as amended. Cheryl seconded the motion. All in favor by roll call, motion carried.

Bob mentioned that a purchase order for a large truck repair was submitted. Pete explained that Engine 3 needs springs. The Board reviewed the budget for maintenance repairs and explained to Pete that he will be absorbing an unbudgeted expense.

A general discussion was held on the installation of dry hydrants. The Board suggested that Pete review the Tax Maps for a parcel of land owned by the Town that would be suitable to house a dry hydrant in Sherwood Forest.

Pete wanted to discuss his vacation time. It was the general consensus of the Board that Pete has met the eligibility period and he will qualify on his anniversary date to be eligible for 3 weeks.

Bob stated that the Selectmen need to have a discussion on how the mileage is calculated for reimbursement going forward. Jim reported that he is still getting quotes for repairing the roof at the Transfer Station. The Board asked Jan to follow up with Hubbs.

The Board thanked Jim, Pete and Jon for attending.

Joanne Copp, Kent Ruesswick and Hugh Fifield attended the meeting. Joanne explained that when her mother was to be buried, the backhoe disturbed her brother's ashes. Her concern is that this will not happen again and wants to see measures taken to prevent this from happening again. She wants to know what Canterbury can do for her. Hugh stated that he wants to do everything they can to make it right for her and her family. Hugh stated that he is willing to go back and dig up by hand to recover the ashes. Hugh reported that he is very upset and apologetic that this happened. Joanne doesn't want anyone to feel that anyone in her family thinks this was done intentional and she is not placing any blame on anyone. The Board offered to make a donation in her brother's name to one of his favorite charities and have a plant put in at his grave. Joanne will discuss this with her sister-in-law and will get back to the Selectmen.

Joanne thanked the Board.

Kent submitted the amended by-laws of the Cemetery Trustees for the Board to review. Kent explained that he condensed and modified them to fit Canterbury. He further explained that they have ceased to issued deeds to plots and have begun issuing deeds of interment. A brief discussion was held on setting up an account for the funds received from the sale of the deeds of internment. These funds would be used for maintenance, etc. of the cemeteries.

The Board believes for audit purposes the income/expenses must be run through the Town books. The Selectmen asked Jan to contact the Auditor for their input. The Board thanked Kent and Hugh for attending.

Attorney Diane Puckhaber and Lisa Esty-Lennon attended the meeting.

Attorney Puckhaber and Lisa attended the meeting to discuss an on-going incident/investigation with the Canterbury Police Department. Attorney Puckhaber expressed concerns with the responsiveness of the Canterbury Police Department. The Selectmen took note of their concerns and said they would take it up with the Police chief. The Selectmen reminded Attorney Puckhaber that they have no authority on an on-going Police investigation. The Board will follow up with Attorney Puckhaber.

Ben Bynum attended the meeting.

Ben submitted an updated list of the 2010 liens.

Ben reported that he is collecting bids to have the tax bills printed and mailed. Bob stated that he is not opposed to printing and stuffing the envelopes done in house. He is willing to assist stuffing envelopes.

A brief discussion was held on how the payments will be processed from Canterbury Woods per an agreement with the Selectmen.

Ben expressed concerns with the computer/server project. He is not getting any information and has been told by Mainstay that everything needs to go through Roger. The Board suggested to Ben that he email Mainstay and CC Roger and the Selectmen. Ben would like to further discuss with the Board and Roger.

A brief discussion was held on the dates that the Town Clerk/Tax Collectors office will be closed due to vacations and conferences.

The Board signed: Accounts Payable Manifest
 Payroll Manifest
 Intent to Cut

Bob made a motion to execute the deed to the Witts property located at 11 Kimball Pond Road. Tyson seconded the motion. All in favor by roll call, motion carried.

The Selectmen reviewed correspondence from a resident regarding the trees and brush that obstruct sight on the sharp corner of Kimball Pond Road. The Board asked Jan to respond and notify them that we have contacted DOT and Jim Sawicki.

The Board reviewed correspondence from a taxpayer asking to continue a payment plan for back taxes. The Board approved the request and asked Jan to notify the taxpayer.

Cheryl made a motion to adjourn the meeting at 9:50 PM. Bob seconded the motion. All in favor by roll call, motion carried.

The next scheduled Selectmen's meeting will be held on September 9, 2013 at the Meetinghouse.

Respectfully submitted,

Jan Stout

Administrative Assistant